

**MINUTES**  
**REGULAR MEETING**  
**MINERAL WELLS CITY COUNCIL**  
**CITY HALL ANNEX**  
**March 20, 2018 - 6:00 pm**

City Councilmembers present were Mayor Mike Allen, Mayor Pro-Tem Tammy Underwood, Councilmembers Brian Shoemaker, Regan Johnson, and Doyle Light. Councilmember Jerrel Tomlin was absent. A quorum of City Councilmembers was present.

Staff members present were City Manager Lance Howerton, Finance Director John Moran, Fire Chief Mike Pool, Police Chief Dean Sullivan, City Clerk Peggy Clifton, and City Attorney Mack Reinwand. Public Works Director Bob Neal was absent.

Mayor Allen called the meeting to order. Guy Weathers of Indian Creek Baptist Church led the invocation, and the Pledges of Allegiance to the U.S. and Texas flags were recited.

**CITIZEN COMMENT**

Mayor Allen recognized Ms. Ginny Milliken of 605 N.E. 39th Avenue in Mineral Wells who had signed to speak. Ms. Milliken presented the Council pictures of her street. She was concerned that the water lines could break after the streets were fixed that were part of the Bond Election. Mr. Howerton replied that are two large line crossings being repaired and replaced. This is being done to fix the lines before they do her street repairs as part of the Bond Program.

Following a motion made by Mr. Light, seconded by Mrs. Underwood, the following **CONSENT AGENDA** was approved by a vote of 5-0:

1. Consider approval of minutes of meeting held February 20, 2018.
2. Consider approval of budgeted expenditures over \$500.
3. Consider approval of Annual Racial Profiling Report.
4. Consider approval of Financial Report for month ended October 2017.
5. Consider approval of Investment Report for the quarter ended December 2017.

## ITEMS FOR INDIVIDUAL CONSIDERATION

6. Mayor Allen opened a Public Hearing at 6:08 regarding a Plat of 4 acres, being Lot 1 and Lot 2, of the Meeks Addition from a larger 9.262 acre parcel, being AB 306, TR 5, T&P RR CO #26 Survey, (2801 Airport Road) Mineral Wells. Mr. Howerton stated that this plat request was presented to the Planning & Zoning Commission at its meeting on March 5, 2018. The request was made in order to build a single-family home. The Planning & Zoning Commission recommended approval of the plat request. The Mayor closed the Public Hearing at 6:10. Mr. Shoemaker moved and Ms. Johnson seconded to approve the plat. Motion carried 5-0.
7. Mr. Howerton stated that we were ready to proceed with our projects that were approved by the public with the November Bond Election. On February 6, the City Council approved the solicitation of a Request for Qualifications for Engineering Services to do the design work necessary for the Streets and Utilities Bond Projects. Proposals were received from 11 engineering firms. Schrickle, Rollins & Associates' proposal was recommended by staff. Mrs. Underwood moved and Ms. Johnson seconded to approve a resolution to accept the proposal from Schrickle, Rollins & Associates for Engineering Services for Streets and Utilities Capital Projects and authorize execution of project contract. Motion carried 5-0.
8. Mr. Moran stated that at a past meeting Council had authorized the solicitation of a Texas Capital Fund Grant Administrator. Two solicitations were received and the one received from RGA Consultants was incomplete. Staff recommends the approval of the proposal of the Mineral Wells Industrial Foundation as Grant Administrator for a future Texas Capital Fund Project application. Mr. Shoemaker moved and Mrs. Underwood seconded to authorize the selection of the Mineral Wells Industrial Foundation to develop the application for submission of a future Texas Capital Fund Project. Motion carried 5-0.
9. Mayor Allen opened a Public Hearing at 6:17 to consider an ordinance amending Chapter 94, Vehicles for Hire, of the Mineral Wells Code of Ordinances by amending provisions related to Auto Wreckers and Towing Services. Mrs. Clifton stated that the current ordinance had not been amended since 1970, was outdated, and did not reflect the current laws of the State of Texas. Mr. Light moved and Ms. Johnson seconded to approve an ordinance of the City of Mineral Wells, Texas, amending chapter 94, Vehicles for Hire, of the Code of Ordinances, City of Mineral Wells, Texas, by amending provisions related to Auto Wreckers and Towing Services; providing for repealing, severability and savings clauses;

providing for a criminal penalty; and providing for an effective date. Motion Carried 5-0.

10. Mrs. Clifton asked the Council to consider the appointment of a Review Committee for Non-Profit Grant Funding applications for the Fiscal Year 2019. Mr. Light and Ms. Johnson volunteered to serve on the Committee. No action taken.
11. Mrs. Clifton stated that the Mayor's Committee on Boards and Commissions being, Mayor Pro-Tem Underwood and Councilmember Tomlin, met with her on Wednesday, March 7, 2018 to review the various expirations along with applications from citizens interested in serving the City on a volunteer Board. The Committee respectfully submitted the following:

***Airport Advisory Board:*** The Committee recommends the reappointment of sitting members Roger Smith, Robert Upham, and Chuck Hamilton to new terms expiring 03/31/2020.

***Board of Adjustment/Building and Standards Commission:*** The Committee recommends the reappointment of sitting members Kenneth Drew, Myra Johnson, Matt Butcher, and Jonathan Rusher to new terms expiring 03/31/2020. Michael Ward's term also expires, but he has expressed that he would like to resign as an alternate member. The Committee recommends the new appointment of Mr. Carlos Maldonado to fill this vacancy.

***Boyce Ditto Public Library Advisory Board:*** The Committee recommends the reappointment of sitting members Kenneth King Hayes and Gerald Warfield to new three-year terms to expire 03/31/2021. Loraine Crutcher has tendered her resignation leaving two vacancies on this eleven (11) member Board. The Committee recommends the new appointments of Christiana Rodriguez-Lazo to a term to expire 03/31/2021 and Katie Perricone to an unexpired term which will expire 03/31/2020.

***Fire Code Board of Appeals:*** The Committee recommends the reappointment of sitting members Kathryn McLaughlin, Tommy Blissitte, and Erik Blackwell to new terms which will expire 03/31/2020. There is currently one vacancy on this Board, and the Committee recommends the new appointment of Kimberly Hoffman to fill an unexpired term that will expire 03/31/2019. This Board meets very infrequently.

***Planning and Zoning Commission:*** The Committee recommends the reappointment of sitting members Mark Berry, Jeff Cowan, Glenn Mitchell, and Richard Ball to new terms which will expire 03/31/2020.

**Woodland Park Cemetery Board of Trustees:** The Committee recommends the reappointment of sitting members Marcelinda Williams and Wanda Rusher to new terms which will expire 03/31/2020.

**Palo Pinto County Water District #1 Board:** Bob Sturdivant has tendered his resignation and the Committee recommends the new appointment of Eugene Waddy to fill an unexpired term that will expire 12/31/2019. Mr. Light moved and Ms. Johnson seconded to approve the recommendation of the Mayor's Committee on Boards and Commissions. Motion carried 5-0.

12. There was no further business and the meeting closed at 6:30 p.m.

  
Mike Allen, Mayor

ATTEST:

  
Peggy Clifton, City Clerk



APPROVED: 04/03/2018